Bonaly Scout Centre – Activity Risk Assessment & SOP

Mini Zip-line Instructions

The leader supervising the activity must read and comply with the Standard Operating Procedure, Risk Assessment and these instructions and must have completed the sign out sheet before using the activity; they must supervise the activity for its entire duration and not hand over responsibility to any other person at any time.

A member of the Bonaly team is available to offer guidance and answer any questions at this time.

Please meet at the Blair Barn for all self-led activities

Description:

The Mini Zip-line is a small (25m) wired zip line, participants do not require helmets or harnesses.

Location:

The Mini Zip-line is situated behind sites 3 and 4 on the main field.

Set up:

A member of the Bonaly team will attach the pulley and seat to the Mini Zip-line at the start of the session and will remove at the end of the session.

Equipment provided:

1 x Petzl tandem speed pulley 1 x screw gate carabiner 1 x rope seat

Running the session:

1) Check area around platform, length of runway and brake area for any hazards.
2) Explain to the group any safety considerations particularly the risk of collisions and injury from the wire or pulley (refer to SOP & Risk Assessment).
3) Only allow one rider at a time.
4) Supervisor to hold rope while rider gets seated.
5) Supervisor to ensure participant is properly seated and holding on before they commence run.
6) Supervisor to ensure runway area is clear before releasing rider.
7) Once run is complete rider dismounts and returns seat to supervisor at platform.

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Mini Zip-line

No	Hazard	Who it effects	Unmanaged risk	Control measures	Managed risk
1	Insufficient Instruction/Supervision	Participants/ other site users	Medium	Supervisors will be given copies of the risk assessment, standard operating procedure and instructions for use of the activity. Maximum of 12 participants per supervisor. Adequate group control to be maintained at all times or session should be stopped.	Low
2	Faulty equipment	Participants	Medium	All equipment to be checked on each use and inspected on a Quarterly basis.	Low
3	Risk of Collision	Participants/ other site users	Medium	Supervisor to control flow of activity and ensure area is clear before each run.	Low
4	Risk of falling	Participants	Medium	Supervisor to ensure participant is sitting on seat and holding on with both hands before allowing them to leave platform. Supervisor must check area around runway for any hazard before activity starts.	Low
4	Risk of hair entanglement	Participants	Medium	All long hair must be tied back and tucked inside clothing	Low
5	Risk of finger/hand injury	Participants	Medium	Participants instructed to keep hands away from pulley and wire at all times.	Low
6	Hypo/Hyperthermia and exposure	Participants	Medium	Supervisor to ensure participants have appropriate clothing for the prevailing conditions and to monitor participants during the session.	Low
7	Medical conditions that could affect the activity	Participants	Medium	Supervisor to check with group if there are any medical conditions/Injuries which may affect their participation.	Low
	Slippery/uneven surfaces and trip hazards	Supervisor/ participants	Medium	Supervisor to make participants aware of conditions underfoot.	Low

Assessor	Date	Review Date
Sean Crossan	25/01/26	25/01/27

Bonaly Scout Centre – Activity Risk Assessment & SOP

Standard Operating Procedure – All Activities

Supervisors will be given copies of the Standard Operating Procedure, Risk Assessment and Instructions for the activity.

The safety of participants is at all times the responsibility of the supervisor.

The supervisor must:

Read and comply with the Standard operating procedure, Risk Assessment and Activity instructions.

Complete the sign out sheet before using the activity.

Must supervise the activity for its entire duration and not hand over responsibility to any other person at any time.

Ensure there is adequate first aid provision.

Maintain adequate group control at all times.

Ensure participants are suitably attired for the prevailing weather conditions and activity.

Be aware of any participant medical conditions that may affect the activity.

Make participants aware of conditions underfoot.

Fully brief participants on the activity, paying particular attention to risks highlighted in the Risk Assessments and Standard Operating Procedures.

Report any loss or damage to the equipment/activity.

Standard Operating Procedure – Mini Zip-line

Maximum group size per supervisor of 12, maximum weight 95kg

The Supervisor must:

Inspect area around runway prior to activity to check for any hazards.

Maintain adequate group control at all times.

Check area is clear before each run.

Ensure participants are sitting on seat and holding on before their run.

Brief participants keep hands away from wire and pulley.